

FORM NO. I.T.C.P. 1

[See rule 2 of Second Schedule to the Income-tax Act, 1961]

Notice of demand to the defaulter

Office of the TRO

Dated the

To

(GIR/PAN)

1. This is to certify that a sum of Rs. _____ . has become due from you on _____ in the status of _____ , details of which are given on the reverse.

Whereas a certificate bearing serial number _____ dated _____ had been forwarded by the Tax Recovery Officer. _____ (name of the place) for the recovery of the sum of Rs. _____ details of which are given on the reverse [and the said Tax Recovery Officer has sent a certified copy of the said certificate to the undersigned under sub-section (2) of section 223 of the Income-tax Act, 1961] specifying a sum of Rs. _____ .which is to be recovered from you.

2. You are hereby directed to pay the above sum within 15 days of the receipt of this notice failing which the recovery shall be made in accordance with the provisions of section 222 to section 232 of the Income-tax Act, 1961 and the Second Schedule to the said Act and the rules made thereunder.

3. In addition to the sums aforesaid, you will also be liable for,—

- (a) such interest as is payable in accordance with sub-section (2) of section 220 of the said Act for the period commencing immediately after the issue of this notice,
(b) all costs, charges, and expenses incurred in respect of the services of this notice and of warrants and other processes and all other proceedings taken for realising the arrears.

(SEAL)

Tax Recovery
Officer

Score out whichever paragraph is not applicable.

DETAILS OF AMOUNT IN ARREARS

	Rupees			Assessment Year
	Regular	Advance	Provisional	
1. Income-tax				
2. Surcharge				
3. Additional tax u/s 143				
4. Penalty u/s				
5. Interest u/s				
6. Fine u/s 131				
7. Any other sum (give details)				
8. Interest u/s 220(2) from the day when amount become due :				
9. Total :				

