

**APPROVAL / REFUSAL OF PAYMENT OF AMOUNT OUTSTANDING BY
INSTALLMENTS TO A TOT DEALER / OTHERS**

01. Tax Office Address: _____ _____ _____
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Date Month Year

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02	GRN				/OTHERS
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03. Name : _____ Address: _____ _____

You have requested on Form TOT 062 Dated _____ for payment of amount outstanding by installments which consists the following:

Tax ..	Rs.
Penalty	Rs.
Penal Interest.	Rs.
Total:	Rs.

* I am to notify you that approval has been given for this amount outstanding to be paid by 6 / 12 installments and each installment along with interest @ ___% should be paid for an amount of Rs. _____ (Rupees _____) by _____ of the each month.

The approval of this arrangement is conditional upon all current tax dues being paid by the due date.

If you fail to pay any installment or any current tax due by the due date this approval will be suspended and action taken forthwith to recover the tax and any dues outstanding.

* I am refusing to sanction approval for a payment of amount outstanding for the reasons :

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Therefore you are requested to pay the above amount outstanding without any delay.

YOU ARE REMINDED THAT THE APVAT ACT 2005 EMPOWERS THE TAX DEPARTMENT TO CONFISCATE AND SELL YOUR GOODS TO RECOVER THE AMOUNT OUTSTANDING.

Copy to Commercial Taxes Officer,
_____ Circle,

Deputy Commissioner.
_____ Division

(* Strike off which is not applicable)

Note:- Complete in triplicate.