

**FORM F**

[See sub-rule (1) of rule 6]

**Form of appeal to the Appellate Tribunal under sub-section (1) or sub-section (2) of section 24 or sub-section (1) of section 26 of the Wealth-tax Act, 1957**

IN THE INCOME-TAX APPELLATE TRIBUNAL  
APPEAL NO \_\_\_\_\_ OF

Versus

(Appellant)

(Respondent)

1. The State in which the assessment was made
2. Section under which the order appealed against was passed
3. Assessment year in connection with which the appeal is preferred
4. The Assessing Officer/Valuation Officer passing the original order
5. Section of the Wealth-tax Act, 1957, under which the Assessing Officer/Valuation Officer passed the order
- 5A. Where valuation of any asset has been referred to the Valuation Officer, designation and address of such Valuation Officer
6. The Deputy Commissioner (Appeals) in respect of orders passed before the 1st day of October, 1998/Commissioner (Appeals) passing the order under section 18(1)/18A(1)/23(5)/23A(8)
7. The Deputy Commissioner or the Deputy Director in respect of orders passed before the 1st day of October, 1998, or the Joint Commissioner or the Joint Director passing the order under section 18(3)/18A(1)
8. The Chief Commissioner/Director General/Director/Commissioner passing the order under section 18/18A(1)/23/25
9. Date of communication of the order appealed against
10. Address to which notices may be sent to the appellant
11. Address to which notices may be sent to the respondent
12. Date on which the return of net wealth, if any, for the assessment year referred to in item 3 was filed
13. Date on which the assessee was served with a notice, if any, calling upon him to file the return of net wealth for the assessment year referred to in item 3
14. † Relief claimed in appeal

Grounds of appeal†

Signed  
(Authorised representative, if any)

Signed  
(Appellant)

**Verification**

I, \_\_\_\_\_, the appellant, do hereby declare that what is stated above is true to the best of my information and belief.

Verified today the \_\_\_\_\_ day of \_\_\_\_\_ 20  
Date

**Notes:**

1. The memorandum of appeal must be in triplicate and should be accompanied by two copies (at least one of which should be a certified copy) of the order appealed against, two copies of the relevant order of the Assessing Officer/Valuation Officer, two copies of the grounds of appeal before the first appellate authority, two copies of the statement of facts, if any, filed before the said appellate authority, and also-
  - (a) in the case of an appeal against an order levying penalty, two copies of the relevant assessment order;
  - (b) in the case of an appeal against an order under section 16(3) read with section 17 of the Wealth-tax Act, 1957, two copies of the original assessment order, if any.
2. The memorandum of appeal by an assessee must be accompanied by a fee of one thousand rupees. It is suggested that the fee should be credited in a branch of the authorised bank or a branch of the State Bank of India or a branch of the Reserve bank of India after obtaining a challan and the triplicate challan sent to the Appellate Tribunal with a memorandum of appeal. The Appellate Tribunal will not accept cheques, drafts, hundies or other negotiable instruments.
3. The memorandum of appeal should be written in English or, if the appeal is filed in a Bench located in any such state as is for the time being notified by the President of the Appellate Tribunal for the purposes of rule 5A of the Income tax (Appellate Tribunal) Rules, 1963, then at the option of the appellant, in Hindi, and should set forth, concisely and under distinct heads, the grounds of appeal without any argument or narrative and such grounds should be numbered consecutively.
4. The number and year of appeal will be filled in in the office of the Appellate Tribunal.
5. Delete the inapplicable columns.
6. †If the space provided is found insufficient, separate enclosures may be used for the purpose.