

Form VAT 29

Application for Refunds by a Person (Other than organisations listed under Schedule G) under Punjab Value Added Tax Act, 2005

(See rule 52)

To,
The Designated Officer

(City / Place)

Name _____ of _____ the _____ Applicant:

Address:

VRN/TRN																			
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Return period (DD.MM.YY) for which application of refund is made in this Form	From _____	To _____	Date of filing return
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Claim for Refund by a Taxable Person being Exporter:		
I		Amount (Rs.)
1	Export Details:	
	a. Value of export of goods out of India	
	b. Value of goods purchased for the above exports	
	c. VAT paid on the above purchases	
	d. Input tax credit on the above purchases	
	e. ITC utilized	
	f. ITC claimed as refund [(d) (e)]	
2.	Mandatory supportings:	
A.	In case of direct exporter	
	a. Copy of the invoice issued to the buyer	
	b. Transport Documents : Bill of lading / Airway Bill / similar documents	

	c. Proof of payment received from the buyer: Receipt attested by Bank Manager / copy of irrevocable letter of credit.				
B.	In case of penultimate purchase of export:				
	a. Form H, if any				
	b. Copy of Bill of Lading				
	c. Copy of invoice issued to purchaser				
II OTHER REFUND CLAIMS		Amount (Rs.)			
A	Excess ITC				
1.	Total ITC, as per return				
2.	ITC utilized for payment of taxes				
3.	ITC carried forward, if any				
4.	ITC claimed as refund [(1) [(2) + (3)]]				
5.	Brief reasons for refund				
B	Excess Tax:0				
1.	Pursuant to Return:				
	a. Tax payable				
	b. Tax paid				
	c. ITC				
	d. Excess tax				
2.	Pursuant to proceedings under the Act:				
	a. Tax payable as per return				
	b. Tax paid				
	c. ITC				
	d. Tax assessed or otherwise determined under the Act				
	e. Tax paid pursuant to assessment / other proceedings				
	f. Reduction, if any, in Tax as per (d) or (a) above pursuant to any proceedings under the Act.				
	g. Amount of excess tax and claimed as refund				
3.	Please attach certified / attested copies of the relevant orders passed by the authorities under the Act and/or orders passed by the courts.				
C.	Refund claim for excess penalty/interest	Amount			
2(a)	Order No.	Date	Paid	Revised at	Refund
(i)					

(ii)				
(iii)				
(iv)				
2(b)	TOTAL			
III TOTAL REFUNDS		Amount		
1.	ITC on exports [I, 1f]			
2.	Excess ITC [II, A, 4]			
3.	Excess tax [II, B, 1(d) / II, B, 2(g)]			
4.	Excess penalty / interest [II, C]			

Declaration: I solemnly declare that to the best of my knowledge and belief, the information given on this form is true and correct.

Name _____	Designation _____
Signature _____	Date _____ (dd.mm.yy)

For Office use only

Refund granted	Fully granted	Partly granted	Not granted
Reason, if not fully granted			

Annexe 1 checklist of supportings
(Attach additional sheets if required)

1. Bills of Lading/ Airway Bill			
Name of issuer	Name of consignee	Date	Amount
2. H Forms			
Issuing State		Form No	Amount

Instructions

1. Please fill all the fields in the form as applicable
2. All amounts should be reported in Rupees. In case the amount under export documentation such as B/L or Airway Bill is mentioned in any other currency report the amount using the currency conversion ratio used to record the export sales in the Books of Account.
3. Application for Refunds can be filed only after the corresponding return has been filed
4. In case of minors, the specimen signature of guardian/ trustee should be furnished
If any refund is arising as a result of an order by the appellate authority/ Court of Law, please attach an attested copy of the order giving rise to refund