

**GOVERNMENT OF JHARKHAND  
COMMERCIAL TAXES DEPARTMENT**  
[See Rule 19(2)(c), 20(1), 21(3)]  
**Application for Refund for others**  
**Cover Page**

Checklist of Supporting Documents	
<input type="checkbox"/>	Original purchase invoice on the basis of which refund is claimed
<input type="checkbox"/>	Proof of payment of tax received/paid
<input type="checkbox"/>	Enclose copy of contract (in case of contractors)
<input type="checkbox"/>	Wherever applicable, attach copy of documents (in support that the applicant is not liable to tax)

Reasons for Rejection (For Office Use only)	
<i>Please tick as applicable</i>	
<input type="checkbox"/>	Not filed Mandatory _____
<input type="checkbox"/>	Not enclosed Supporting Document(s) _____
<input type="checkbox"/>	Other _____

1. Name of Person(s) / Foreign Diplomatic Missions/U.N. Bodies \_\_\_\_\_
2. Registration No. (TIN), if any \_\_\_\_\_
3. Address
 

Building Name/Number	_____
Area/Road	_____
Locality/Market	_____
Pin Code	_____
E-mail Id	_____
Telephone Number(s)	_____
Fax Number(s)	_____

4. Details of purchases for which refund is claimed:

Invoice				Description of goods/ Transaction	Quantity	Value	Tax paid (Rs.)
Name of Dealer	Registration No. (TIN)	Number	Date				

5. Reason for refund \_\_\_\_\_

**Verification**

I certify that the information given in this form and its attachments (if any) is true and correct to the best of my knowledge and belief and nothing has been concealed

Signature  
Full name of Applicant  
Designation  
Date  
Place

**Instructions :**

1. Please ensure that the form is complete
2. This Form should be verified and signed by:
  - a. Proprietor, in case of Proprietorship concern
  - b. Managing Partner, in case of Partnership firm and where there is no Managing Partner, by all the partners if there is no registered partnership deed and in case of a registered partnership deed by any one of them.
  - c. Managing Director or authorized signatory, in case of a Company
  - d. Karta, in case of Hindu Undivided Family
  - e. Authorised Signatory, in all other cases
4. Enclose original copies of VAT invoices/or certificate of Deduction of Tax at source, and evidence of payment of such Tax in Government Treasury.
5. Enclose copy of contract (in case of contractors)