

**Form DVAT 04 – Cover Page**  
(See Rule 12 of the Delhi VAT Rule, 2005)

**Application for registration under Delhi VAT Act, 2004**

Checklist of supporting Documents

<input type="checkbox"/>	Annexure of the Form duly filled in (in case any of the annexures is not applicable, please mention the same)
<input type="checkbox"/>	Proof of incorporation of the applicant dealer i.e. copy of deed of constitution (partnership deed (if any), certificate of registration under the societies act, Trust Deed, Memorandum and Articles of Association etc) duly certified by the authorized signatory.
<input type="checkbox"/>	Proof of identity of authorize signatory signing the Registration Application Form
<input type="checkbox"/>	Two self address envelopes (Without stamps)
<input type="checkbox"/>	In case of a dealer applying for registration and simultaneously option for payment of tax under composition scheme, please attach application in Form DVAT 01 along with this application
<input type="checkbox"/>	Proof of Security.
<b>Optional Supporting Documents (For reduction in Security Amount)</b>	
<input type="checkbox"/>	Proof of ownership of principle place of business
<input type="checkbox"/>	Proof of ownership of residential property by proprietor / managing partner
<input type="checkbox"/>	Copy of passport of proprietor / managing partner
<input type="checkbox"/>	Copy of Permanent Account Number in the name of the business allotted by the income tax department.
<input type="checkbox"/>	Copy of last electricity bill (The bill should be in the name of the business and for the address specified as the main place of business in the registration form).
<input type="checkbox"/>	Copy of last telephone bill (The bill should be in the name of the business and for the address specified as the main place of business in the registration form)
	<b>Reasons for Rejection (For officer use Only)</b> <b>Please tick as applicable</b>
<input type="checkbox"/>	Not attached Mandatory Supporting Document (S)
<input type="checkbox"/>	Other _____