

FORM 52

[Pursuant to sections 593(d) or (e),
594(1), 594(3), 597(3) of the Companies
Act, 1956]

Notice of (A) alteration in names and addresses of persons
resident in India authorised to accept service on behalf of a
foreign company (B) alteration in the address of principal
place of business in India of a foreign company (C) annual
accounts and list of places of business established by a
foreign company (D) cessation to have a place of business
in India

Note - All fields marked in * are to be mandatorily filled.

1. *Foreign company registration number

2(a) Name of the company

(b) Address of the principal place of business in India of the company

3. *Type of Notice
- Part A : Alteration in particulars of company representative
- Part B : Alteration in principal office address
- Part C : Annual accounts and list of places of business established in India
- Part D : Cessation to have a place of business in India

PART A

Notice of alteration in the names and addresses of persons resident in India authorised to accept service on behalf of a foreign company [pursuant to section 593 (d)]

4. Number of representatives

- (i) (a) Type of alteration Addition of a person authorised to accept service
 Modification to particulars of a person already authorised to accept service
 Deletion of a person authorised to accept service

(b) Name and address of person resident in India authorised to accept service on behalf of the company

Income-tax permanent account number (PAN)

Name

Surname

Usual residential address Line I

Line II

City

State

Country

Pin code

Nationality

Occupation

Date of alteration (DD/MM/YYYY)

- (ii) (a) Type of alteration
- Addition of a person authorised to accept service
 - Modification to particulars of a person already authorised to accept service
 - Deletion of a person authorised to accept service

(b) Name and address of person resident in India authorised to accept service on behalf of the company

Income-tax PAN	<input type="text"/>		
Name	<input type="text"/>		
Surname	<input type="text"/>		
Usual residential address	Line I	<input type="text"/>	
	Line II	<input type="text"/>	
City	<input type="text"/>		
State	<input type="text"/>		
Country	<input type="text"/>	Pin code	<input type="text"/>
Nationality	<input type="text"/>		
Occupation	<input type="text"/>		
Date of alteration	<input type="text"/>	(DD/MM/YYYY)	

- (iii) (a) Type of alteration
- Addition of a person authorised to accept service
 - Modification to particulars of a person already authorised to accept service
 - Deletion of a person authorised to accept service

(b) Name and address of person resident in India authorised to accept service on behalf of the company

Income-tax PAN	<input type="text"/>		
Name	<input type="text"/>		
Surname	<input type="text"/>		
Usual residential address	Line I	<input type="text"/>	
	Line II	<input type="text"/>	
City	<input type="text"/>		
State	<input type="text"/>		
Country	<input type="text"/>	Pin code	<input type="text"/>
Nationality	<input type="text"/>		
Occupation	<input type="text"/>		
Date of alteration	<input type="text"/>	(DD/MM/YYYY)	

- (iv) (a) Type of alteration Addition of a person authorised to accept service
 Modification to particulars of a person already authorised to accept service
 Deletion of a person authorised to accept service

(b) Name and address of person resident in India authorised to accept service on behalf of the company

Income-tax PAN	<input type="text"/>		
Name	<input type="text"/>		
Surname	<input type="text"/>		
Usual residential address	Line I <input type="text"/>		
	Line II <input type="text"/>		
City	<input type="text"/>		
State	<input type="text"/>		
Country	<input type="text"/>	Pin code	<input type="text"/>
Nationality	<input type="text"/>		
Occupation	<input type="text"/>		
Date of alteration	<input type="text"/>	(DD/MM/YYYY)	

- (v) (a) Type of alteration Addition of a person authorised to accept service
 Modification to particulars of a person already authorised to accept service
 Deletion of a person authorised to accept service

(b) Name and address of person resident in India authorised to accept service on behalf of the company

Income-tax PAN	<input type="text"/>		
Name	<input type="text"/>		
Surname	<input type="text"/>		
Usual residential address	Line I <input type="text"/>		
	Line II <input type="text"/>		
City	<input type="text"/>		
State	<input type="text"/>		
Country	<input type="text"/>	Pin code	<input type="text"/>
Nationality	<input type="text"/>		
Occupation	<input type="text"/>		
Date of alteration	<input type="text"/>	(DD/MM/YYYY)	

PART B

**Notice of alteration in address of principal place of business in India of a foreign company
[pursuant to section 593 (e)]**

5. New principal place of business in India Line I
Line II
City
District
State
Country
Pin code
6. Date of alteration (DD/MM/YYYY)

PART C

Annual accounts and list of places of business established by a foreign company in India [pursuant to section 594(1) and section 594(3)]

7. Date of establishment (DD/MM/YYYY)
8. Address Line I
Line II
City
State
Country
Pin code
9. Date of balance sheet (DD/MM/YYYY)
(Financial year end date)

PART D

Cessation to have a place of business in India [pursuant to section 597(3)]

10. Address Line I
Line II
City
State
Country
Pin code
11. Date of cessation (DD/MM/YYYY)

12. Whether the company is still maintaining any place of business in India Yes No

Attachments

- 1. List of places of business established by a foreign company in India
- 2. List of addresses of places of business in India which have ceased to be places of business in India
- 3. Balance sheet and profit and loss account (in case part C is applicable)
- 4. Copy of general meeting resolution

List of attachments

5. Translated version of copy of general meeting resolution (in case resolution is not in english)

6. Optional attachment(s) - if any

Declaration

To the best of my knowledge and belief, the information given in this form and its attachments is correct and complete.

I am authorised by the board of directors to sign and submit this form.

To be digitally signed by

Authorised representative of the foreign company

For office use only:

This e-Form is hereby registered

Digital signature of the authorising officer